SUPPLIER QUALITY REQUIREMENTS

REQUIREMENTS AND ACCEPTANCE CRITERIA
The supplier is responsible for meeting all requirements provided with purchase order and attached technical data including, but not limited to: specifications, special requirements, critical items, key characteristics, drawings, process requirements, and/or work instructions. All products, services, method, processes, and equipment must be approved by TMI prior to procurement, production, or release. Verification and validation of test sample, first article, standard or special processes, statistical techniques used, etc. may be required by TMI for process approval or product/services acceptance. All products shall be packed, packaged and preserved in such a manner as to assure adequate protection from deterioration and physical damage due to material handling or shipment. The material shall arrive at TMI free of nicks, dents, gouges, scratches, and oxidation.

INTERACTION AND RESPONSIBILITIES
The supplier is responsible for implementing and maintaining a quality management system along with applicable design and development controls required and approved by TMI. The performance of the supplier will be controlled and monitored by TMI. Non-conformances will require implementation of corrective actions approved by TMI to correct and prevent issues. All requirements must flow down to any external suppliers including customer requirements along with approval of external/contract supplier and processes by TMI. The supplier must ensure the competence including qualification of persons proving product or services. The supplier may be required by TMI to use customer-designated or approved external suppliers including process sources.

CHANGES
The supplier must receive approval from TMI, in writing, prior to any change in product or services from those approved on purchase order. This includes changes to the manufacturing facility location, changes in product and/or process, and change of supplier. Only the procurement manager or president of the company is authorized to make changes to or cancel this purchase order.

PRODUCT CONFORMITY, SAFETY, ETHICAL BEHAVIOR, AND PREVENTING COUNTERFEIT PRODUCT
The supplier is responsible for contributing to product conformity, safety, ethical behavior and prevention of counterfeit product. The supplier shall notify TMI, in writing, immediately upon discovery of non-conformances or issues in these areas. TMI must approve disposition of any non-conforming products or services. The supplier is responsible for implementing corrective actions approved by TMI to correct and prevent further issues.

RIGHT OF ENTRY AND RECORD RETENTION
TMI, TMI’s customer, and organization government agencies shall have access to all applicable areas of supplier’s facilities at any level of the supply chain involved in the order and to all applicable records. This includes verification or validation activities intended to be performed at supplier’s premises. The right shall also extend to the suppliers subcontractors. Supplier shall be notified within a reasonable amount of time by TMI in order to facilitate such events. Supplier shall maintain all records associated with Purchase Order for minimum of (3) years prior to destruction or deletion. Records shall be accessible to TMI at TMI’s request.

PROCUREMENT QUALITY ASSURANCE CODES
Q1. Quality inspection report required (e.g. dimensional inspection report, CMM report, etc.)
Q2. Material Certification required.
Q3. Send signed copy of Purchase order as Acceptance
Q4. SHIPMENT REQUIREMENTS: The vendor shall provide the following information with each shipment supplied to TMI: Date of manufacture, Batch and/or Lot number, TMI purchase order number, Part number as applicable
Q5. Vendor must mark shipping container with the following: CONTENTS REQUIRE SPECIAL HANDLING
Q6. Test specimen required for process approval or verification.